

Slater Log Cabin Rental Agreement

Renter is responsible for leaving the building, parking lot and surrounding area in the same or better condition than before the event.

1. The rental fee and this form must be returned to City Hall to make your reservation. Reservations can be made up to 1 year in advance.
2. **Reservations are from 6:00 am to midnight.**
3. The key will need to be picked up from City Hall between the hours of 8 am and 4 pm Monday through Friday the week of your reservation.
4. The key may be returned to any of the City drop boxes. They are located outside the post office, in the lobby of City Hall and on the back (west) side of City Hall in the drive-up lane.
5. Please do not prop doors open during rentals.
6. No tape or holes in the walls are allowed for decorating.
7. You will need to supply your own silverware, plates, cups, bowls, towels, cookware, etc.
8. All garbage is to be bagged and **taken out** to the dumpster next to the cabin. (side) Please replace trash can liner. Extra liners are under the sink in the Kitchen. Sweep the floor and mop if needed. Clean kitchen and restroom.
9. Cleaning supplies are in the bathroom and broom & mop are by the furnace closet. Please use water only on the floor, no chemicals. **If you use the last of any supply – please drop a note with the key so that they can be obtained for the next rental.**
10. **If the building or grounds are found dirty or damaged following your rental you will be charged for clean-up and/or repairs.**

Rental fees will be returned for any cancellation made more than 72 hours (3 days) prior to your rental date/time – UNLESS it falls on a weekend date in May or on a holiday. Those cancellations must be made a minimum of 30 days before your rental date/time to receive a refund.

RENTAL RATE: \$150.00 for all day rental. Please make checks out to "Slater Community Club" Please return this sheet with your payment.

RENTER: _____

ADDRESS: _____ PHONE: _____

DATE and DAY to be rented: SU M T W TH F SA, _____

Email Address: _____

Form Submitted _____

Rental Fee Paid _____

Received by: _____